

**TRAIL BLAZERS**  
250 W 57<sup>th</sup> Street, Rm 1132  
New York, NY 10019  
212-529-5113

**POSITION:** Head Lifeguard

**RESPONSIBLE TO:** Camp Director or Waterfront Director.

**GENERAL RESPONSIBILITY:** To work with the Waterfront Director to plan, organize, implement and supervise a comprehensive waterfront program. The Head Lifeguard is also expected to carry out the "General Responsibilities for all Trail Blazers Staff Members."

**SPECIFIC RESPONSIBILITIES:**

1. Supervise the training of the staff related to the use of the waterfront area, equipment and regulations.
2. Supervise and facilitate the waterfront area as a safe and enjoyable program option.
3. Provide lifeguard supervision of waterfront participants for swimming and small craft activities.
4. Administer swimming competency and canoe tests.
5. Maintain all waterfront equipment (including boats) and areas.
6. Administer and reinforce the waterfront regulations and procedures.
7. Coordinate the smallcamps' usage of the waterfront with group leaders and administration.
8. Maintain a buddy system, lost swimmer procedure and provide in-service training for staff.
9. Directly supervise, schedule and assign specific responsibilities to waterfront personnel.
10. Model appropriate lifeguard techniques for certified, guarding group leaders.
11. Work with the other head lifeguard during emergency drills.
12. Write reports, program plans and inventories as requested by the administration.

13. Assume group leader responsibilities as a support staff with a smallcamp group as assigned by the Camp Director.
14. When not scheduled at the waterfront, report to Camp Director or Waterfront Director for work assignment.
15. Become familiar and abide by all American Camping Association, local, state and federal regulations.
16. Maintain clean and tidy living quarters.
17. Complete all other jobs as mutually agreed upon with supervisor.

### **QUALIFICATIONS:**

- Must be at least 21 years of age.
- Must have current American Red Cross Lifeguard Certificate and Waterfront Module.
- Current Red Cross Water Safety Instructor Certificate.
- At least two years of college or equivalent.
- Experience/comfort in a residential camp setting.
- Work and/or educational experience related to child leadership, child psychology, environmental education and behavior management.
- Certification in First Aid and CPR (adult and child).
- Lifeguard experience at a natural waterfront.
- Co-working experience and sensitivity.
- A sense of humor.
- Good health and physical endurance.
- Ability to work productively in a stressful environment.
- Ability to write quality reports.
- Ability to be a positive role model and provide positive leadership for adults and children.