

**TRAIL BLAZERS**  
250 W 57<sup>th</sup> Street, Suite 2202  
New York, NY 10019  
212-529-5113

**POSITION:** Waterfront Assistant

**RESPONSIBLE TO:** Head Lifeguard

**GENERAL RESPONSIBILITIES:** To work with the Head Lifeguard to plan, organize, implement and supervise a comprehensive waterfront program. The Waterfront Assistant is also expected to carry out the "General Responsibilities" for all Trail Blazers Staff Members.

**SPECIFIC RESPONSIBILITIES:**

1. Work with Head Lifeguard to administer swimming competency tests and canoe tests, and to maintain the waterfront area and equipment.
2. Work with Head Lifeguard to facilitate the waterfront area as a safe and enjoyable program option.
3. Provide lifeguard supervision of waterfront participants for swimming and small craft activities as assigned by the Head Lifeguard.
4. Work with the Head Lifeguard to administer and reinforce the waterfront regulations and procedures.
5. Assist in the maintenance of the waterfront area, facilities and equipment.
6. Model appropriate lifeguard techniques for certified, guarding group leaders.
7. Work with Head Lifeguard during emergency drills.
8. Write reports, program plans and inventories as requested by the Head Lifeguard.
9. Assist group leaders (counselors) with responsibilities as needed or as assigned by the Camp Director or Head Lifeguard.
10. When not scheduled at the waterfront, report to the Camp Director for work assignment.
11. Assist Head Lifeguard in the training of Smallcamp Group Leaders and Support Staff in guarding/lookout skills, in emergency procedures, in small craft and swimming skills and other aquatic program activities.
12. Maintain clean and tidy living quarters.
13. Complete all other jobs as mutually agreed upon with supervisor.

**QUALIFICATIONS:**

- Must be at least 19 years of age.
- Must have current American Red Cross Advanced Lifeguarding Certificate.
- Current Red Cross Water Safety Instructor Certificate.
- At least one year of college or equivalent.
- Experience/comfort in a residential camp setting.
- Work and/or educational experience related to child leadership, child psychology, environmental education and behavior management.
- Certification in Standard First Aid and CPR (adult and child).
- Lifeguard experience at a natural waterfront.
- Co-working experience and sensitivity.
- A sense of humor.
- Good health and physical endurance.
- Ability to work productively in a stressful environment.
- Ability to write quality reports.
- Ability to be a positive role model and provide positive leadership for adults and children.